

Assessment and Grade Promotion Policy

General Conditions for the American High School Diploma Certification

All students fulfilling the conditions to be promoted from one grade to the next are entitled to a promotion certificate.

Ongoing Assessment of all students Grades 5-12

Teachers are required to design systems for continual monitoring of student progress. It is expected that teachers report on students progress through written reports to parents, and by recording the grades of students, during the three reporting dates and at the end of each year. The deadlines for these periods/procedures are set on an annual basis at the beginning of each academic year. The

outline of this is as follows:

Time	Type of grades given
Mid-semester I	Narrative report sent to parents, grades given recorded in the LMS, and parent teacher conferences.
End of semester I	Narrative report sent to parents, grades given recorded in the LMS, and parent teacher conferences.
Mid-semester II	Narrative report sent to parents, grades given recorded in the LMS, and parent teacher conferences.
Final year grades	Grades recorded in the LMS and students fulfilling the conditions of promotion are promoted. Grades given at this time are for semester I, semester II, final exam and final average.

Conditions for passing a subject are:

1. Passing at least one of the two final semester reports
2. Passing the final exam

Conditions for promotion to next grade are:

1. Passing grades for all subjects taken, i.e. A-D*
2. Minimal behaviour grade of satisfactory
3. Compliance with the schools attendance policy

*Students may be promoted with one failing subject on the condition that they pass that subject the following year. The decision to do so is made by vote at the General Teacher's Meeting. This does not apply to students who have already earned a conditional carry-over subject in the past and to all students from grades 9-11.

*Students who fail a subject are given a chance to pass the subject over the summer term (July-August). Assignment lists and make-up exams will be provided the students in up to 3 failed

subjects. The decision to do so is made by vote at the General Teacher's Meeting. Students who have failed 4 or more subjects do not earn this exception.

*Students who are in the school's ESL program have slightly modified promotion requirements, as outlined in the school's ESL-Level 1 Program Policy.

Conditions for graduation from High School

for all students

1. Passing grades for all subjects taken, i.e. A-D
2. Minimal behaviour grade of satisfactory
3. Compliance with the schools attendance policy

for students taking just the high school diploma

4. Completion of a 2500 word research essay for one of the subjects studied
5. Completion of a 1600 essay and presentation negotiated with the TOK teacher

for students taking the International Baccalaureate

6. All conditions set by the IBO for graduation must be met by the candidate

for students taking the Polish Matura

7. All conditions set by the Polish Ministry of Education for graduation must be met by the candidate

General IAS Grade Standard

Letter	Number	Percent
A+	6	98-100
A	5	90-97
B+	4.5	87-89
B	4	80-86
C+	3.5	77-79
C	3	70-76
D+	2.5	67-69
D	2	60-66
F	1	0-59