

Mobile Technology Policy

Context

Recent advances in mobile technologies have brought amazing opportunities to students whilst also presenting difficult challenges in and outside of the classroom. The immediacy of information and communication is in this respect a double-edged sword, presenting educators with tools that can both supplement and unfortunately disrupt the education process.

What do we mean by "mobile technology"?

By this we mean any electronic device that can be carried on the person, as in a pocket, purse or bag, that has the means of storing or accessing information via the internet; i.e. mobile phones, smartwatches, tablets and laptops.

Aim

To attempt to manage mobile technology use at IAS in such a way as to both limit the negative behaviours associated with them whilst accentuating aspects of their productive use.

Procedures

1. Teachers may allow mobile technology in the classroom as part of a lesson plan, but this criteria must be communicated clearly to the students and their technology use carefully observed.
2. Outside of use within a lesson plan or during a lunch break, mobile technology must be placed somewhere where it will not make a disruption to the class - i.e. in a locker or bag (not kept in a pocket). Please note that this means that apart from the main lunch break and the afternoon snack break, mobile technology cannot be used

within the classroom unless specifically authorized by the teacher.

3. In the event of disruption caused to a lesson by a mobile technology device, the device will be taken by the teacher and left with Administration at the end of the lesson.
4. On the first and second occasions of having one's mobile device taken in class, the device will be picked up by the student at 15.10 from the office. On the third occasion, the student will have to check in all of their mobile devices in the morning and pick them up in the afternoon for two months. There will be no possibility for that student to use mobile devices during lessons. Further incidences will lead to the loss of the device during school hours for the rest of the year.
5. ESL students will be allowed to bring to lessons electronic translators or paper dictionaries. However, in formal exams given in the school only paper dictionaries will be allowed.
6. Any student found to be using any electronic device during an exam (with the exception of calculators in exams where these are permitted) will be considered as "cheating" and therefore receive a Stage 4 CAD, followed by a meeting with Administration to discuss further actions.
7. At the beginning of Physical Education lessons all mobile devices will be collected by the PE teacher and left in the office. These will then be handed back once the students return to school.

8. Outside of classes students should use their devices in a considerate and safe manner.